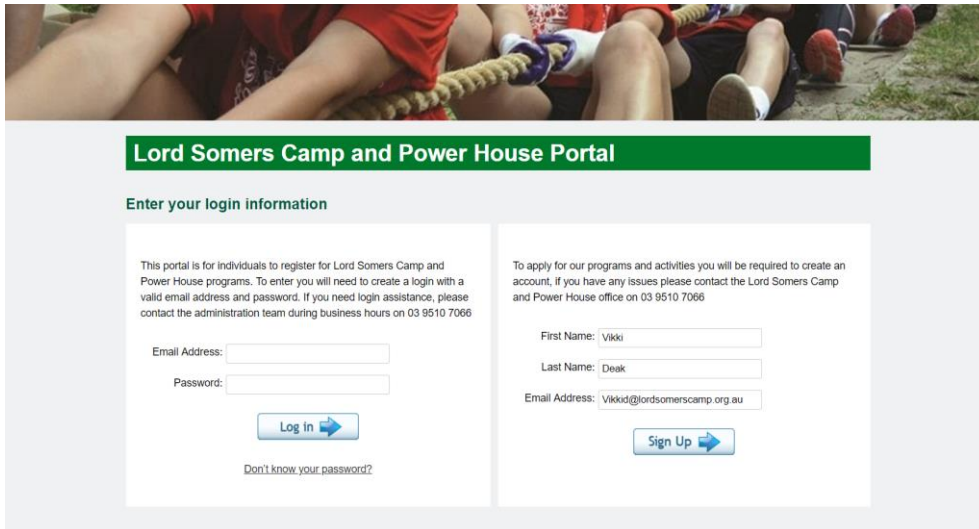


Accessing the Lord Somers Camp and Power House Portal

1. Enter your information on the right hand side and click *Sign Up*



Lord Somers Camp and Power House Portal

Enter your login information

This portal is for individuals to register for Lord Somers Camp and Power House programs. To enter you will need to create a login with a valid email address and password. If you need login assistance, please contact the administration team during business hours on 03 9510 7066

Email Address:

Password:

[Log in](#)

[Don't know your password?](#)

To apply for our programs and activities you will be required to create an account. If you have any issues please contact the Lord Somers Camp and Power House office on 03 9510 7066

First Name:

Last Name:

Email Address:

[Sign Up](#)

2. cVent at this stage will recognise that your email address has already been added to the database with a profile created for yourself.



Lord Somers Camp and Power House Portal

Password Information

This email address matches an existing contact for our organization. If you need a password to access this website or if you have previously signed up and need to reset your current password, click the link below. You will receive an email with further instructions. After you have created or reset your password, continue by clicking **Next** or **Finish**.

[Create or Reset Password](#)

[CANCEL](#) [FINISH](#)

3. To access your profile, click *Create or Reset Password*



Lord Somers Camp and Power House Portal

Password Information

This email address matches an existing contact for our organization. If you need a password to access this website or if you have previously signed up and need to reset your current password, click the link below. You will receive an email with further instructions. After you have created or reset your password, continue by clicking **Next** or **Finish**.

[Create or Reset Password](#)

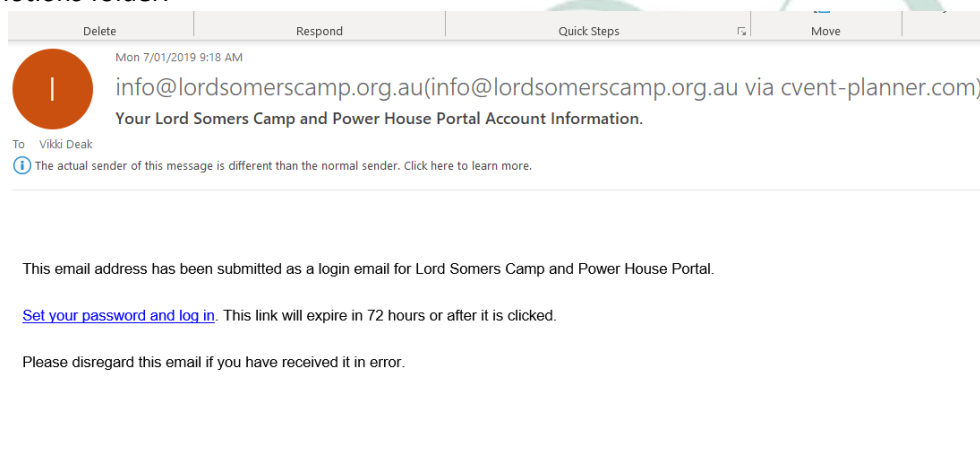
[CANCEL](#) [FINISH](#)

Accessing the Lord Somers Camp and Power House Portal

- A notification will then appear alerting you that a link has been emailed so you can reset your password



- The email should arrive almost immediately – you may need to check your *spam* or *promotions* folder.



- Follow the highlighted link *Set your password and log in*. You will then need to create a password and click *Submit*. Please keep your password safe and don't share it with anyone.

Create a password that you will use to access Lord Somers Camp and Power House Portal.

Email: vikkid@lordsomerscamp.org.au

Password:

Confirm Password:

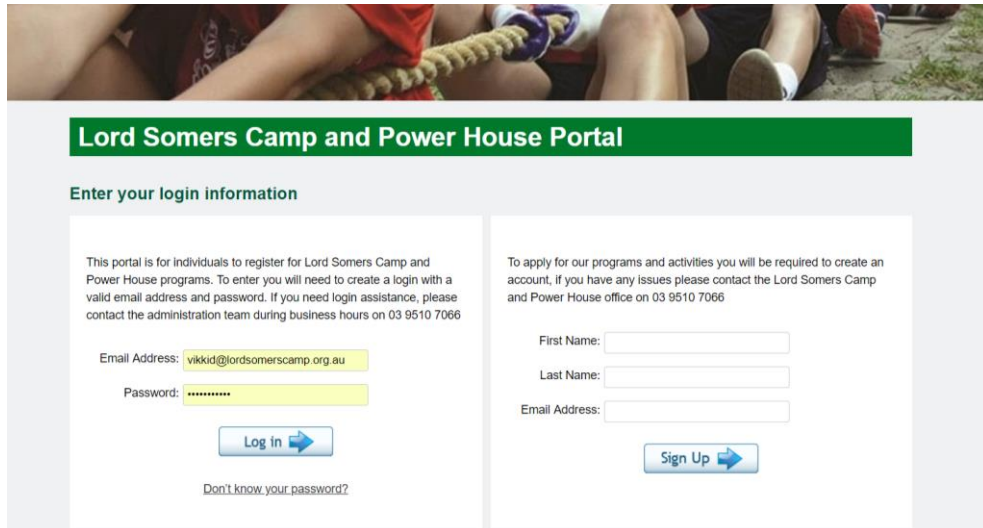
Accessing the Lord Somers Camp and Power House Portal

7. Once your password has been reset you will be redirected to the portal page. Now you will need to enter your details on the left hand side and click *Log in*

Enter your:

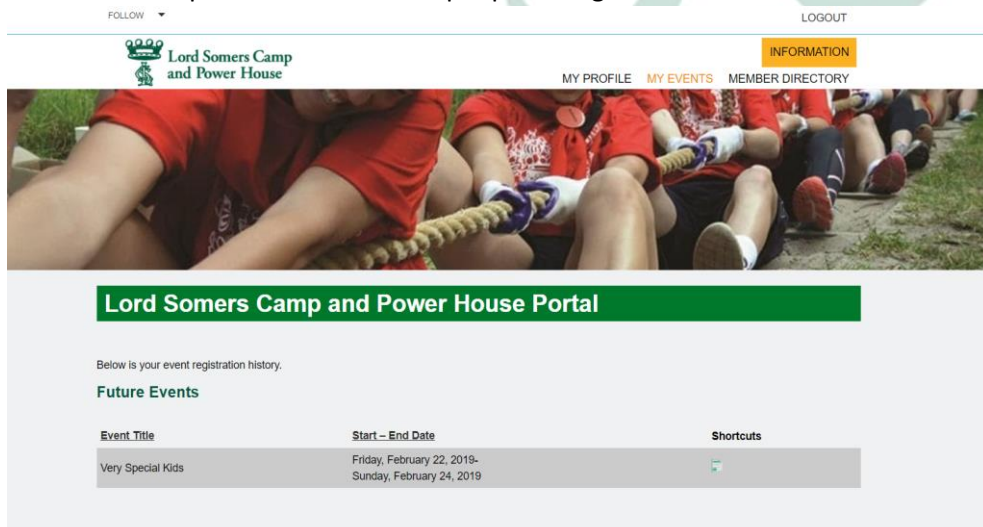
Email address

Password you have just created in the previous step




The screenshot shows the 'Lord Somers Camp and Power House Portal' login page. It features a green header with the portal name. Below the header, there is a section titled 'Enter your login information'. This section is divided into two columns. The left column contains a text box for 'Email Address' with the value 'vikkid@lordsomerscamp.org.au' and a password field with masked characters. Below these is a 'Log in' button and a link for 'Don't know your password?'. The right column contains a text box for 'First Name', a text box for 'Last Name', and a text box for 'Email Address'. Below these is a 'Sign Up' button. A banner image at the top of the page shows children participating in a rope-throwing activity.

8. Once you are in the portal, the first page you will see is the events page. This is a list of all the current events open and available for people to register for.

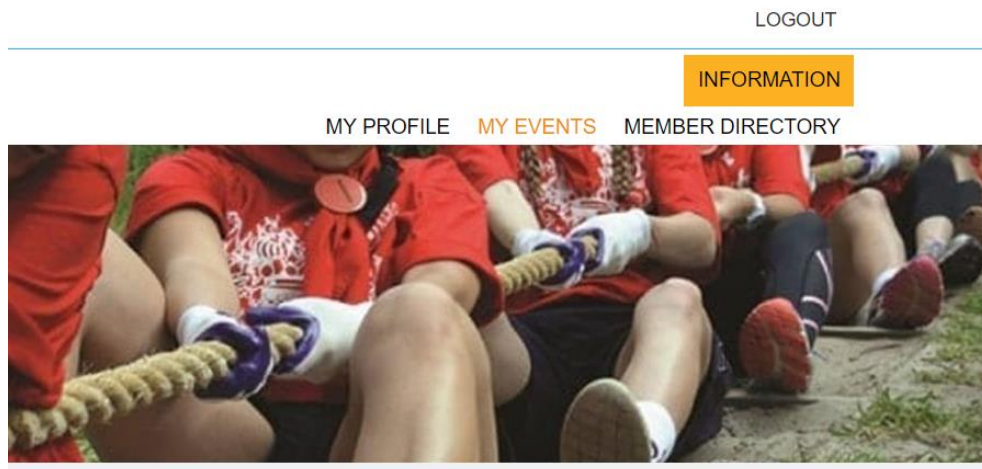


The screenshot shows the 'Lord Somers Camp and Power House Portal' events page. It features a green header with the portal name. Below the header, there is a navigation bar with links for 'MY PROFILE', 'MY EVENTS', and 'MEMBER DIRECTORY'. A banner image at the top of the page shows children participating in a rope-throwing activity. Below the banner, there is a section titled 'Future Events' with a table listing events.

Event Title	Start - End Date	Shortcuts
Very Special Kids	Friday, February 22, 2019- Sunday, February 24, 2019	

Accessing the Lord Somers Camp and Power House Portal

9. In the top right hand corner is where you can navigate to your profile and update your details. Click *My Profile* to update your contact information.



10. On this page you can do 3 things

Click *Edit* – this will let you update your contact information

Click *Purchase Membership* – this will take you to the membership payments page

Click *Change Password* – if you would like to update your password

